

**IAPCT**  
**Monthly Board Meeting**

December 1, 2017

14:30pm EST via Skype

Meeting Facilitator: Bruce Nevin, President

In Attendance:     Bruce Nevin, President  
                          Richard Pfau, Vice President  
                          Richard (Rick) Marken, Treasurer  
                          Alison (Allie) Powers, Secretary

**NOTE: Action items will be highlighted in bold**

- I. Call to order at 14:30 hours
- II. Roll call – Bruce, Richard, Rick and Allie present at 13:30 hours
- III. Approval of minutes from last meeting:

The Minutes are hereby approved by the board

IV. Trade Name and Incorporation Items

**A. Allie will investigate information about Periodic Report requirements**

B. Dag Forssell has agreed to be nominated for the position of Treasurer at the next annual meeting.

**C. Rick will check into the tax filing status and find out what we need to do to become current and when taxes will need to be filed.**

**D. Changes to the Staggered Terms amendment to the by-laws drafted by Bruce were reviewed and approved by the board and will be presented for a vote at the next Annual Board Meeting. Bruce will integrate this into the existing By-Laws and let Allie know when that is done so she may have a copy on file.**

V. IAPCT Internet Discussion Group and Website Committee (IDG&W Committee)

**Bruce will follow up with those who are working on the migration of CSGnet to IAPCT.org and give us an update at the next meeting.**

## VI. IAPCT 2018 Annual Meeting and Conference

- A. Allie has reserved Saturday, October 13, 2018 at the Garret Theological Seminary located in the middle of the Northwestern University campus and is awaiting word in January as to whether or not we will also be able to have October 12. **She will begin investigating lodging.**
- B. Bruce has announced the 2018 conference in the last quarterly report.
- C. **The deadline for the Call for Papers has been set as June 2, 2018. The board has approved this.**
  - 1. **Rick will draft the Call for Papers and run it by the board before sending. He will include a request for proposals for panel discussions at the meeting.**
  - 2. **Bruce will research various places to post the Call for Papers. Some preliminary ideas include CSGnet, Linguist List, Papers Invited. He found these with a quick search under “How to promote your call for papers”**
- D. **Allie will create an email address for conference communications:  
IAPCTConference@gmail.com**

## VII. IAPCT Quarterly Report – formerly suggested as “Updates from the IAPCT Board”

- A. Bruce drafted and received approval on a quarterly report which will be much easier to maintain than a monthly report. This was sent out to CSGnet and the response has been very positive.
- B. As mentioned before, each board member will submit relevant “news items” in short format (a sentence or two) to Bruce before the next report.
- C. Bruce will draft the email and send it to all board members for approval
- D. Below is a standard list of content for the newsletter. New ideas are highlighted:
  - a. Conference announcement: 2018 and 2019
  - b. Call for Papers
  - c. Peer Review Committee info
  - d. Volunteer requests – website designer, **Grant Writing Committee**
  - e. Internet Discussion Group and Website info
  - f. How to Join as a Member

VIII. IAPCT 2019 Annual Meeting

No new developments. **Richard will ask Warren if he has any ideas about a location.**  
One possibility might be where the 2006 conference was located.

IX. Peer Review Committee

No new developments

X. Marketing

**A. Bruce will look into creating our own YouTube channel under the email [board@iapct.org](mailto:board@iapct.org). Control of this channel will then be able to be handed down to subsequent future board members. We will attempt to compile all known PCT related YouTubes under this channel.**

**B. Bibliography of Published PCT related works – A bibliography needs to be compiled and any books that are out of print need to be identified and somehow revived. This may be a “volunteer-needed” item for mention in the newsletter.**

XI. Northwestern University Archives

**A. Source Code: the question is whether or not Northwestern Archives may be able to house that sort of digital information. Allie will check into this.**

**B. Does the Northwestern Archives have a copy of everything? Items that were held by Greg Williams are now being held by Henry Yin. Do we ask Henry to send this to NU Archives?**

## XII. New Business

### A. Support for Research / Grant Writing

1. As mentioned above, the newsletter will put out a request for those interested in participating in a Grant Writing Committee which will serve to review and offer assistance with grant proposals and research ideas. **Someone will need to contact Henry Yin to find out more about his own grant funding and what type of research has successfully been funded. He will also need to be asked if he would like to serve on the Grant Writing Committee as our consultant in neuroscience. Rick may want to also serve as our consultant in Control Variables.**
2. **A starting point will be to identify ideas for needed research – the board has agreed to make this into a panel discussion at the 2018 meeting. Allie will make note of this in conference planning.**
3. **Allie suggested we look at Bill’s two National Science Foundation grant proposals that are housed in the archives. Allie will request that those be pulled and possibly copied so we may look at them.**

### B. PCT Instruction and Education

1. **Create “PCT Basics” introductory YouTube videos**
2. Possibly offer an online introductory course prior to the meeting for those who would like to get up to speed. Rick has taught a course based on B: CP. Should we offer that to NU students? When?

XIII. Next Board Meeting: December 29, 2017 at 1:00pm EST. Unanimously approved.  
Meeting adjourned at 15:30pm EST.

## 12/1/17 Agenda

Approve minutes

Corporation business

Reporting requirements - Allie

Terms of officers--amendment to bylaws

Successor Treasurer

International board member

Reports are quarterly--confirm in minutes

Conferences

2018 CFP--agree on deadline & send.

Do we have [IAPCTconference2018@gmail.com](mailto:IAPCTconference2018@gmail.com)?

Shorten to [IAPCT2018@gmail.com](mailto:IAPCT2018@gmail.com)?

2018 Location

2019

Support for PCT research

Grants

Peer review

'Seal of approval' endorsement/disavowal

Seek PCT funding under an existing umbrella

(e.g. "transdiagnostic approach to CBT").

Rather than an adversary, the 'branch' of CogSci

that will turn out to be the entire tree.

Internet presence

Forum

Website cross-linking

Marketing

Media contact list (Rupert, Lloyd & Bobbie)

Researchgate project

Youtube channel

Hot topics in each field (Example: LWG)

Publishers

Orphaned books?

PCT bibliography?

Archives: Northwestern, Dag, Henry (from Greg Williams)

LOCKSS--Do all 3 have everything? Does NW have everything?

Source code (8/7 email to Bourbon, Abbott, Kenneway, Young, Williams)

Instruction

Wiki, PCTpedia

Tutorials

Methodology (Marken, Robertson, Bourbon, Abbott)